
Date

IRA Company Name and Address

RE: Request for charitable distribution from my Individual Retirement Account for Tax Year 2021

Dear IRA Custodian:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account, Account # _____, as authorized by Section 408(d)(8) of the Internal Revenue Code and the Protecting Americans from Tax Hikes Act of 2015.

Please issue a check in the amount of \$ _____ payable to Anderson University at the following address:

Anderson University
Attn: Office of Development
316 Boulevard
Anderson, SC 29621

In your transmittal to Anderson University, please communicate my name and address as the donor of record in connection with this transfer. Also, please indicate that the purpose of the gift is for

Name of gift designation or fund (ie, Anderson Fund, Endowment, Athletics, etc.)

Please copy me on your transmittal.

It is my intention to have this transfer be an IRA Charitable Rollover that will help me to avoid taxes on transfers of up to \$100,000 from my IRA and to make a gift that is not subject to the deduction limits on charitable gifts during the **2021 tax year**. Therefore, it is imperative this distribution be postmarked no later than **December 31, 2021**.

If you have any questions or need to contact me, I can be reached at _____.

Thank you for your assistance and prompt attention to this matter.

Sincerely,

Signature of Plan Owner

Home Address

Print Name of Plan Owner

City, State, Zip Code